

9 January 1947

MEMORANDUM FOR: ASSISTANT DIRECTOR, SPECIAL OPERATIONS  
ASSISTANT DIRECTOR, OFFICE OF OPERATIONS  
ASSISTANT DIRECTOR, REPORTS AND ESTIMATES  
ASSISTANT DIRECTOR, COLLECTION & DISSEMINATION  
CHIEF, INTERDEPARTMENTAL STAFF ✓

SUBJECT: Military Personnel Allotments

1. There is attached hereto, in tabular form, a personnel allotment covering authorized military strength for each office of CIG, for the period 1 January 1947 to 1 October 1947. These figures represent the percentage allocation of strength authorized CIG by the Assistant Deputy Chief of Staff, U. S. Army, and cannot be exceeded.
2. Offices which are presently over-strength will take immediate steps to release excess officers either to civil life or to the Army, depending upon their present category. There is no objection to the transfer of an officer from an office that is over-strength to an office that is under-strength, provided the Assistant Directors of both offices concur in this transfer. For your guidance, it is contemplated that all Category I officers be returned to the Army for reassignment.
3. Assistant Directors whose present military strength exceeds that finally authorized will submit planned phase-out for officers assigned to their offices not later than 15 February 1947. This plan should indicate the name and date it is proposed to release the officer and enlisted man for action by the Personnel Division, with a view to separating him from duty with CIG in a military capacity.

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Executive for Personnel  
and Administration